



All Africa Conference of Churches
Desmond Tutu Conference Centre
 (Accommodation, Meals & Conference Facilities)

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Tariff Card

Room Type	Residents				Non - Residents			
	Phase 1 & 11	Phase 1 & 11	Jubilee Block	Jubilee Block	Phase 1 & 11	Phase 1 & 11	Jubilee Block	Jubilee Block
Std. Single Room (BB)	Kes. 6, 000	USD. 69	Kes. 6, 500	USD. 75	Kes. 7, 000	USD. 80	Kes.7, 500	USD. 86
Std. Double Room (BB)	Kes. 9, 000	USD. 103	Kes. 10, 500	USD. 121	Kes. 10, 000	USD. 115	Kes.11, 500	USD. 132

Meals

Meal type	Kshs.	USD	Service time
• Buffet Breakfast (Anglo – American)	1, 050	12	0630 to 0830
• Three course lunch	1, 350	16	1230 to 1430
• Three course dinner	1, 350	16	1900 to 2100
• Am/pm tea/coffee with selection of 2 snacks	550	6	1000 and 1600

General Information

- Day room of Kshs.4, 500/USD 52 (resident guests) and Kshs. 5, 500/63 (Non - resident) from 11am to 6pm, subject to rooms availability. After 6pm, full rates apply.
- 10% commission to bona fide travel and tour operators
- 70% deposit, plus LPO required to guarantee reservation
- Pets are not allowed at the guesthouse
- Refund of deposit less 30% on guaranteed reservation cancellation of between a week to a day of arrival/meeting date.
- Effective 01st January to 31st December 2016
- Refund of deposit less 20% on guaranteed reservation cancellation of between a week to a day of arrival/meeting date.
- No refund for same day cancellation on guaranteed reservation
- Full charge for first day of stay/meeting for no show and in subsequent day, charges are as per actual figures.
- Check in 12pm and check out 10am
- Rates inclusive of applicable government taxes

Conference Packages and Hall Charges

	Platinum Package (Kshs.2, 850 (USD. 33))	Golden Package Kshs.2, 650 (USD. 31)	Silver Package Kshs.2, 450 (USD. 28)
• Use of Hall	Yes	Yes	Yes
• 2 bottles of 0.5 litre water/day	Yes	Yes	Yes
• Standard Screen	Yes	Yes	Yes
• Am/pm tea/coffee and a choice of 2 snacks	Yes	Yes	Yes
• Three course buffet lunch plus soft drink	Yes	Yes	Yes
• Flip board and flip chart	Yes	Yes	Yes
• Writing pad and pen	Yes	Yes	Yes
• Marker pens and masking tapes	Yes	Yes	Yes
• Candies	Yes	Yes	No
• Tea/Coffee on arrival	Yes	Yes	No
• LCD Projector	Yes	No	No
• Public Address System	Yes	No	No

Use of Halls without other services

Jubilee Hall

Less than 200 pax – Kes. 80, 000/day
 200 pax to 400 pax – Kes.180, 000/day
 400 pax to 600 pax – Kes 220, 000/day
 600 pax to 1, 000 – Kes 280, 000/day

Seminar Room 1 - Kes.12, 000/day
J. Chipenda Hall - Kes. 30, 000/day
Seminar Rm 4 - Kes. 30, 000/day
Annexes A,B or C - Kes. 12, 000/day

Boardroom - Kes. 18, 000/day
Apex - Kes. - 15, 000/day
Burgess Carr - Kes. 40, 000/day
Use of Grounds – Kes.40, 000/day